

Terms of Reference

Service provider: Expert Support to the Climate Finance Innovators Project

06.11.2023

Reference Nr. CFI-2023-002

Supported by:



on the basis of a decision
by the German Bundestag

A. Context

The Climate Finance Innovators Project aims to develop replicable climate financing models in Ethiopia, Senegal and Uganda that harness synergies between carbon market and climate finance instruments. The project thereby establishes innovative linkages between UNFCCC market mechanisms and international climate financing institutions such as the Green Climate Fund (GCF). The partner countries stand out regarding their ambition, regional lighthouse effect and relevance for climate negotiations. In all three countries, the project works with government partners and the private sector to formulate funding proposals that scale up existing pilot mitigation actions, thus mobilizing pre-2020 action with high sustainable development impacts. National and regional capacity development as well as conceptual work strengthen readiness and the enabling environment in the host countries. Lessons learned are being fed continuously into the climate negotiations and public debate, thereby contributing to the design of Paris Agreement policy instruments – in particular Article 6. The cooperation with African climate negotiators supports their impact on the UNFCCC process.

Climate Finance Innovators is a collaboration between Perspectives Climate Group, Climate Focus, AERA Group, *Afrique Energie Environnement* (AEE) and South North (SSN). The project is supported by the International Climate Initiative (IKI) of the German Federal Ministry for Economic Affairs and Climate Action (BMWK) on the basis of a decision adopted by the German Bundestag.

Key outputs of the Climate Finance Innovators Project include developing climate finance proposals for the focus countries of the project, including Ethiopia, Uganda and Senegal. Moreover, the project supports capacity building on national and regional levels, in particular in support of the West African Alliance on Carbon Markets and Climate Finance, as well as the Eastern African Alliance on Climate Finance. The project also engages in developing knowledge projects such as policy briefs and studies on issues relating to climate finance and carbon markets and their relevance for achieving NDC goals in Africa. Finally, the project engages in the UNFCCC negotiations and conducts outreach activities at regional and international climate change conferences (e.g. Africa Climate Week).

In order to support this International Climate Initiative project, the project team will be procuring the services of a Consultant to provide expert support for the tasks described further below.

B. Objective of the assignment

The overarching objective of this assignment is to support the remaining tasks of the Climate Finance Innovators Project for capacity building in Uganda in two phases. This includes:

Phase 1:

- (i) Provide support in stakeholder engagement and capacity building in Uganda until 31.12.2023, with particular focus on supporting Uganda in the transition from CDM to Art.6.4
- (ii) Provide organisational and content input to capacity building activities on national and regional levels;

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- (iii) Engage in a regular coordination within the project team responsible for preparing the GCF proposal.

Phase 2: Potential contract extension for follow-up activities until 31.12.2024.

C. Scope of the work, deliverables and timeline

The contractor is responsible for providing the following services:

Task 1. Support in stakeholder engagement and capacity building activities

This task includes, among others, attending and actively contributing to stakeholder engagement meetings and capacity building workshops in Uganda until the end of 2023 (phase 1), with a possibility of extension until June 2024 (phase 2). The consultant shall provide expert contributions to capacity building activities in Uganda (workshops, briefing notes, regular consultation and potentially events such as validation workshops) and help facilitate meetings and provide specific and limited content related input. These activities take place both in virtual settings over common videoconferencing platforms (ZOOM, MS teams), but also potentially through physical workshops and meetings in Uganda.

Task 2. Engage in coordinative processes with project team

The consultant will closely coordinate his/her activities with the project team led by Perspectives, but also including consortium partners and national and regional stakeholders. This will include weekly and monthly update calls and virtual/physical bilateral meetings (on-demand).

For any work related to this assignment, the consultant is expected to be familiar with the UNFCCC process and existing work of the Climate Finance Innovators project (incl. CDM transition procedures).

Timeline and deliverables

The mandatory start date is as early as possible but at the latest by November 20, 2023. The consultant should demonstrate his/her timely availability. The duration of the assignment spans the months November to December 2023 (phase 1) and an extension (optional) January to June 2024 (phase 2). Timelines may shift depending on whether the main contract with IKI may be potentially extended beyond the current contract duration. Certain milestones, as laid out in the table below, are to be achieved by certain dates during the contract term:

Milestone / Deliverables	Timeline
Contributions to capacity building outputs	Until 31.12.2023, with a possibility of extension until 31.06.2024
Project coordination	weekly and monthly meetings throughout the contract period.

The assignment is estimated to require circa 8 person days (20 November to 31 December 2023), with the possibility to increase an additional up to 20 person days in 2024 if requested by the project, and agreed in writing by the Consultant.

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D. Bid structure and proposal submission

In its technical proposal, the bidder shall describe his/her capacity to perform the necessary tasks (a maximum of 5 pages, including CV). The bid should include a detailed description of how the consultant's experience suits the technical requirements described in the tasks above. The bid should furthermore demonstrate the consultant's experience with climate policy and climate finance in Africa.

The financial proposal shall be denominated in EUR incl. VAT and any other taxes (if applicable) and specify the consultant's day rates. Travel costs are not part of the proposal. Travel will be booked in consultation with Perspectives Climate Group and travel expenses will be reimbursed according to the project's travel policy. In the contract the contractor has no claim to fully exhaust the days. The budget amount shall be agreed in the contract as 'up to' amount.

The deadline for submitting proposals is **November 15, 2023**. The short submission deadline is caused by the fact that the consultant needs to cover the COP28 negotiations, which already starts on November 29, 2023. Proposals should be sent to arenz@perspectives.cc. The CV of the personnel shall be submitted in English and not exceed 2 pages. The CV must clearly show the position and job the proposed person held in the reference project and for how long.

E. Qualification profiles

The Consultant shall have the following minimum qualification profiles:

Required qualification:

- Master's degree or higher in a relevant discipline (e.g. environmental science, geography, economics, engineering);
- At least 8 years of professional experience in carbon markets, with specific experience with the implementation of the Clean Development Mechanism in Africa;
- Experience in providing research and consulting services on UNFCCC market mechanisms, including a demonstrated understanding of baseline and monitoring methodologies;
- Advanced knowledge of the transition process from the CDM to Art.6.4 mechanism, with a particular focus on Uganda. Demonstrated previous experience (e.g. technical expert contributions to relevant CDM methodologies or related regulatory developments) is an asset;
- Demonstrated research and writing competences, with a proven track record of own publications;
- Demonstrated professional experience in Uganda and other Eastern African Countries. Demonstrated experience with regional /local institutions in Uganda is an asset;
- Full professional proficiency in written and spoken English.

In addition to specialist qualifications, the following qualifications are required:

- Team skills;
- Self-initiative and independent work skills;
- Communication skills;

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- Sociocultural competence;
- Efficient, partner- and client-focused working methods;
- Interdisciplinary thinking.

F. Selection criteria

Perspectives will select the most adequate proposal based on the following criteria and their respective weightings:

- Technical content, adequacy of approach and methodology - 35%
- Consultant's expertise and references - 35%
- Budget - 30%

G. Confidentiality and proprietary rights

All work produced by the Consultant, including drafts and final products, annexes, and any other documentation, will be the property of the Climate Finance Innovators Project consortium coordinated by Perspectives Climate Group on behalf of the International Climate Initiative. Therefore, the contractual arrangements will be between the Consultant and Perspectives Climate Group. Such documentation cannot be disclosed to third parties without the prior, explicit and written permission of Perspectives Climate Group.

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