



APPLICATIONS

If you are interested in this position and want to work in a flexible work environment, with a young and dynamic team and a lot of space for your own ideas, please send your full application documents in English and in **one** PDF file to:

applications@perspectives.cc

Evaluations of applications will be done on a rolling basis.

Applications closing date: **31st of March 2023**

**Southeast Bavaria: Rosenheim, Chiemgau, Bad Reichenhall. North Tyrol: Districts of Kitzbühel, Kufstein*

IT-Support Team Assistance (16-20h) (m/f/d) Part-time

South-East Bavaria / North Tyrol* and (partly) remote

Support our team of climate change professionals to do better every day and push the company's ever-changing IT infrastructure to the next level. At Perspectives, you will be part of the solution.

We provide globally leading research and consultancy services on international carbon markets and climate policy. We are a group of companies located in Freiburg (Germany), Hamburg (Germany) and Valencia (Spain) - plus local representations in Austria, Switzerland, Italy, and Finland. Our international team consults the private and public sectors all over the world. We are internationally recognized for our outstanding contributions to establishing and advancing international carbon markets, including innovative mechanisms introduced under the United Nations Framework Convention on Climate Change (UNFCCC).

YOUR ROLE IN SHORT

You will be part of our IT team providing daily IT support, introducing new IT features and tools, and ensuring that the IT infrastructure is reliable and secure. You will be directly reporting to our Head of IT and the Management.

The scope of work includes the day-to-day technical support of our team in all matters related to resolving software and hardware issues, setting up hardware and software and introducing new colleagues to the IT ecosystem. In addition, you will work on special projects to further optimise our IT infrastructure, such as the introduction of a ticket system or continued digitalisation of various processes within Perspectives. This position also provides the opportunity for taking responsibility for smaller IT projects.

WE OFFER...

...an exciting possibility to help mitigate climate change. You will get the opportunity to be part of a growing international team - a highly motivated group of young and experienced professionals sharing a joint vision of a greener future and a lot of positive spirits - bringing in own ideas and concepts for lean implementation, and efficient and trouble-free use of digital technologies.

You will work in a flexible environment with Perspectives offering a lot of amenities – such as flexible working hours and the option to work from home.

Work location:

Perspectives' co-working space in St. Johann in Tyrol (Austria); or (partly) remote (home office).

At least 40-50% position for 12 - 24 months, depending on competence profile.

Start date is planned for **February 2023**. Deviating timelines can be discussed in the job interview.

Attractive remuneration.

A **valid EU work permit** is a prerequisite for this position.

Perspectives is an equal opportunity employer and thus encourages male, female and other applications.

YOUR RESPONSIBILITIES

- Help your colleagues with resolving their IT issues
- Preparation and implementation of IT onboarding of new colleagues
- Support teams with streamlining their workflows by deploying new IT tools
- Develop and maintain the company's IT infrastructure, including licensing, cloud storage, websites
- Automate IT and business processes
- Further improve our IT security

YOUR PROFILE

- Graduate of a technical college, commercial academy (HAK) or comparable institutions or Master's student at a college or university with a focus on business informatics or computer science or corresponding professional experience in these areas
- Advanced knowledge of MS Azure, MS-Teams, MS SharePoint and MS Office 365 tools is a prerequisite for this position
- Broad familiarity with both Windows and macOS
- Experience with Jira, Smartsheet and programming is considered a plus
- Proven ability to work autonomously, to take the initiative and push things forward
- Excellent organizational skills and problem-solving skills
- Proficient in communicating clearly and effectively verbally and in writing
- Full working proficiency in English is a must, French, Spanish and German are considered a plus.